

Email :aftmumbai2023@gmail.com
Tel : 022 23611995

Armed Forces Tribunal
Regional Bench, Mumbai,
7th Floor, MTNL Bldg;
A.G. Bell Marg, Malabar Hill,
Mumbai 400006

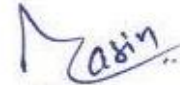
F. No. AFT/RBM/ADM/22 /381 /2025

08th April, 2025

The Principal Registrar
Armed Forces Tribunal,
Principal Bench, West Block – VIII,
Sector – I, R. K. Puram,
New Delhi - 110066

VACANCY CIRCULAR – FILLING UP VARIOUS POSTS AT
ARMED FORCES TRIBUNAL, REGIONAL BENCH, MUMBAI

1. Please refer to this office letter F.No. AFT/RBM/ADM/22/339/2025 dated 21st March, 2025 regarding vacancy circular for various posts.
2. With reference to the above, it is respectfully submitted that vacancy circular was uploaded on the Principal Bench website without Annexure – I erroneously. In view of the above, it is requested that the Annexure – I is enclosed herewith for uploading on the Principal Bench website.



(Muhammad Yasin)
Registrar (I/C)
Armed Forces Tribunal,
Regional Bench, Mumbai

Enclosure:- Annexure - I

BIO-DATA/ CURRICULUM VITAE PROFORMA

Post applied for					
Choice of Station (in order of preference)					
1. Name and Address (in Block Letters)					
2. (i) Date of Birth (in Christian era)					
(ii) Mobile No.					
(iii) E-mail I.D.					
3. (i) Date of entry into service					
(ii) Date of Retirement under Central / State Governments Rules					
4. Education Qualifications					
5. Whether Education and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, State the authority of the same).					
Qualification/Experience required as mentioned in the advertisement/ circular.		Qualifications/experience possessed by the officer			
Essential		Essential			
A) Qualification		A) Qualification			
B) Experience		B) Experience			
Desirable		Desirable			
A) Qualification		A) Qualification			
B) Experience		B) Experience			
5.1 Note: - This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/Office at the time to issue of Circular/and issue of Advertisement in the Employment News.					
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note: - Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification/Work experience possessed by the Candidates (as Indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting Experience required for the post applied for

*Important Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office/ Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP	From	To
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
a) The date of Initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the application belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
9.1 Note: In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre/ Department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.			
10. If any post held on Deputation in the past by the application, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place revision took place and also indicate the pre-revised scale.			

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14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the application belongs to an Organization which is not following the Central Government Pay- scale. The latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/ other Allowances etc. (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your sustainability for the post. This among other things may provide information with regards to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)	
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes and other special categories.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection have been suppressed/ withheld.

(Signature of the candidate)

Address: _____

Date:

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records, He/She possess educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately

2. Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.

(ii) His /Her integrity is certified.

(iii) His /Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling
(Authority with Seal)