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Armed Forces Tribunal
Regional Bench,
Bristow House,
K.J.Herschell Road,
Kochi – 682 001
Date: 19-01-2018

No. AFT/RBK/E-1/2011

CIRCULAR

Applications are invited for filling up the post of Principal Private Secretary in the Armed Forces Tribunal, Regional Bench, Kochi on ad hoc deputation basis / re-employment on contract basis for a period of one year or till regular hands are appointed, whichever is earlier, from suitable candidates who fulfill the eligibility conditions as mentioned below;

Sl. No	Name of post	Vacancies	Scale of Pay	Eligibility Conditions:
1	Principal Private Secretary	01 (One)	Rs. 67,700/- - 2,08,700/- (15600-39100 + Grade Pay- 6,600/- pre-revised scale)	<u>For Deputation</u> 1) Deputation including short term contract from: (a) Persons holding/held analogous posts in the Central/State Government/High Courts/District Courts; or (b) Private secretary or Steno Grade 'C' in the scale of pay of Rs. 9300-34800 +GP 4200 (Pre revised), who have rendered atleast five years regular service in the grade; or (c) Stenographer Grade D in the scale of Rs 5200-20200 +GP 2400/- (Pre-revised) who have rendered atleast ten years regular service; and 2) Possessing the following educational qualifications and experience: (a) (i) Graduation or 1equivalent from recognized institution; and (ii) possessing speed of 100 words per minute in shorthand (English/Hindi) and (iii) Knowledge in computer operation. Preference will be given to persons having LL.B Degree. <u>For re-employment on contract basis.</u> Officers with similar qualifications and experience as for deputation.

The pay and allowances of the officers on deputation will be governed in accordance with the DOP&T O.M No. 2/29/91-Est(Pay-II) dated 5-1-1994 as amended from time to time.

The maximum age limit for appointment on deputation shall be 56 years and for appointment by re-employment on contract basis shall be 64 years.

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the State/Central Government shall ordinarily not exceed five years.

The applications in the proforma enclosed, (Annexure -1) from eligible candidates who can be spared in the event of their selection may be forwarded to the Registrar, Armed Forces Tribunal, Regional Bench, Bristow House, K.J.Herschell Road, Kochi-682001, latest by 26 February, 2018, along with No Objection Certificate and ACR Dossiers of the candidates concerned or photocopies of the annual confidential reports for the last five years through proper channel.

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BIO-DATA PROFORMA

ANNEXURE 'I'

1. Post applied for :
2. Name (in capital letters) :
3. Whether belongs to SC/ST category :
4. Age and date of birth ,:
5. Present Pay Band with Grade Pay :
(Last Pay drawn in the case of re-employment)
6. Present designation & Ministry/department :
along with date of appointment to the grade
(Last designation in the case of re-employment)
7. Post held substantively and date of regular :
appointment in that Pay Band/Grade Pay
8. Date of retirement. :
9. Educational Qualifications :
10. Training/Experience, if any. :
11. Any other special qualification or :
experience
12. Date of return from the last deputation, :
if any.
13. Residential Address :
14. Contact Number :
15. Any other information :

Date :

Signature:

Section/Place of posting:

Tele No.:

Through Controlling Officer:

The applicants(s) interested in applying for the post on re-employment on contract basis may send their application(s) on the same proforma directly to the Registrar, Armed Forces Tribunal, Regional Bench, Bristow House, K.J.Herschell Road, Kochi-682001, by the aforesaid date alongwith all the relevant documents like PPO, Date of Birth Certificate, educational qualifications and experience certificate etc.

The applications received without supporting documents, shall be summarily rejected.

(By Order)



(Phylomin Augustine)
Deputy Registrar
Registrar-in-Charge

To

- ✓ (1) The Principal Registrar, Armed Forces Tribunal, New Delhi (with request to publish the same in the website of the AFT)
- (2) The Notice Board, AFT, Kochi.
- (3) Registrar General, High Court of Kerala, Ernakulam.
- (4) The Registrar (Subordinate Judiciary), High Court of Kerala, Ernakulam.
- (5) The Registrar, CAT, Ernakulam.
- (6) The file.