

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
ARMED FORCES TRIBUNAL, REGIONAL BENCH, CHANDIGARH

Phone: 0172-2554219
Fax: 0172-2554317

Armed Forces Tribunal
Regional Bench, Chandigarh
Tank TCP, Chandimandir
Haryana-134107

AFT/CHB/ESTT/635

Dated 09 July, 2019

VACANCY CIRCULAR

Applications are invited for filling up of the following posts in the Armed Forces Tribunal, Regional Bench, Chandigarh on deputation basis for a period of three years from suitable candidates, who fulfill the eligibility conditions:-

Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
Junior Accounts Officer General Central Service Group 'B' Non-Gazetted Ministerial	01	Pay Matrix, Level 6 (Rs 35400-112400) or Pay Band – 2 (Rs 9300-34800 + Grade Pay 4200/-) (Pre-revised)	(1) Officers holding analogous posts with three years service in the Central Departmentalized Accounting Organization/State Governments/Statutory Bodies/Autonomous Bodies having pensionary benefits. <u>OR</u> (2) Assistants/UDCs with 5 years of service in the Grade who must have undergone Cash and Accounts/Budget Training with minimum three years working experience.
Tribunal Master (Stenographer Grade-1) General Central Service Group 'B' Non-Gazetted Ministerial	01	Pay Matrix, Level 6 (Rs 35400-112400) or Pay Band – 2 (Rs 9300-34800 + Grade Pay 4200/-) (Pre-revised)	Stenographers of the Central Government or Armed Forces or State Government or Supreme Court or High Court or District Courts or Statutory/Autonomous bodies having pensionary benefits holding:- (i) the analogous post on regular basis in the parent cadre or department; or (ii) post in the level 4 of the Pay Matrix (25500-81100) with 10 years regular service in the grade.

Name of Post	No of Post	Pay Scale (Rs)	Eligibility Conditions
Staff Car Driver General Central Service Group 'C' Non-Gazetted Non-Ministerial	01	Pay Matrix, Level 2 (Rs 19900-63200) or Pay Band – 1 (Rs 5200-20200 + Grade Pay 1900/-) (Pre-revised)	<p>Deputation. On the results of a test in driving, designed to adjudge suitability for the post with reference to the standards of competence considered essential in drivers of staff cars from amongst;</p> <p>(a) Persons holding analogous posts of staff car drivers in Ministries or Departments of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts on regular basis.</p> <p>(b) Regular Despatch Rider (Group 'C') in the level 2 of the Pay Matrix/pay band-1, Rs 5200-20200 with grade pay of Rs 1900 and possessing a valid Driving License for Motor Cars. Or</p> <p>(c) Regular Group 'C' employees in the level 1 of the Pay Matrix/pay band -1 Rs 5200-20200 plus grade pay of Rs 1800, with three years experience of the Central Government or State Governments or Tribunals or Commissions or Statutory Bodies or Courts located where the concerned Bench of the Tribunal is functioning.</p> <p>Essential Qualification:-</p> <p>(a) 10th standard pass from a recognized Board. (b) Experience of driving a motorcar for at least three years. (c) Possessing a valid driving licence for motorcars. (d) Knowledge of motor mechanism (should be able to remove minor-defects in vehicle)</p> <p>Desirable. Three years service as Home Guard or Civil Volunteers.</p> <p>For Ex-servicemen: Deputation/re-employment - The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered, who shall, if selected, be given deputation terms up to the date on which they are due for release from the Armed Forces, and thereafter they may be continued on re-employment.</p>

2. The pay of the official selected on deputation basis will be governed by DoP&T O.M No 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

3. The departmental officers/official in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointment by promotion.

4. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall not ordinarily exceed 3 (three) years. The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

5. The application in the prescribed proforma (Annexure-1) of the eligible officer, who can be spared in the event of his/her selection may be forwarded to the Registrar, Armed Forces Tribunal, Regional Bench, Chandigarh near Tank TCP, Chandimandir, Haryana-134107 by the Department **latest by 30th August, 2019(Friday)** alongwith photocopies of the Annual Confidential Reports for the last five years of the candidates alongwith Vigilance Clearance Certificate.

6. The applications received without supporting documents, photograph, unsigned and incomplete in any manner, shall be summarily rejected.

7. It may please be noted that this Office is not yet enlisted in the Directorate of Estate for allotment of GPRA (General Pool Residential Accommodation).

Sd/- x x x x x x x x
Col Manmohan Sood (Retd)
Registrar

Enclosure: Annexure-1

Distribution:-

1. MoD, AFT, Cell, South Block, New Delhi
2. The Principal Registrar, Principal Bench, Armed Forces Tribunal, West Block–VIII, RK Puram, New Delhi–110066 - with request to upload the same in the website of the AFT.
3. The Registrar General, High Court of Punjab & Haryana, Chandigarh
4. The Registrar General, High Court of H.P., Shimla.
5. The Principal Registrar, Central Administrative Tribunal, New Delhi.
6. The Secretary General National Human Rights Commission, New Delhi.
7. The Registrar, National Company Law Tribunal, New Delhi.
8. The Registrar, Central Administrative Tribunal Chandigarh Bench, Sector – 17, Chandigarh
9. PCDA (WC), Sector – 9, Chandigarh (UT).
10. AG (A&E), 17, Bays Building, Sector 17, Chandigarh – 160017
11. AG (A&E), Haryana, Chandigarh (UT)

Annexure-I

BIO-DATA/CURRICULUM VITAE PROFORMA

Post Applied For		
1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	(i) Date of entry into service	
	(ii) Date of Retirement under Central/ State Government Rules	
4.	Educational Qualification (Enclose self attested copies)	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/circular		Qualifications/experience possessed by the officer
Essential		Essential
A)	Qualification	A) Qualification
B)	Experience	B) Experience
Desirable		Desirable
A)	Qualification	A) Qualification
B)	Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular/and issue of Advertisement in the Employment News.		
5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post		
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as Indicated in the Bio-data) with reference to the post applied.		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting Experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:-

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To
8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state.			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and integrity certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government. b) State Government. c) Autonomous Organization. d) Government Undertaking. e) Universities. f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scale, the latest salary slip issued by the organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break-up details)	Total Emoluments

16. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)	Total Emoluments
17. Whether belongs to the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Address _____

Date:

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/ Smt. _____
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years
Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)