

GOVERNMENT OF INDIA
ARMED FORCES TRIBUNAL, REGIONAL BENCH, CHANDIGARH

Armed Forces Tribunal
Regional Bench, Chandigarh
Tank TCP, Chandimandir
Haryana-134107

AFT/CHB/ESTT/254

Dated 12 March 2018

CIRCULAR

1. Applications are invited for filing up the following posts in the Armed Forces Tribunal, Regional Bench, Chandigarh on deputation initially for a period of one year and extendable as per DoP&T orders/on re-employment on contract basis for a period of one year from the candidates who fulfill following eligibility conditions:-

Sl. No	Name of Post in Pay Band	No of Posts	Eligibility Conditions
1.	Junior Accountant General Central Service Group 'C' Non Gazetted, Ministerial (Pay Band-1) Rs 5200-20200/- GP Rs 2800/- (Pre-revised) Pay Matrix Level – 5 (Rs 29200-92300/-)	01	1. In case of Deputation: (a) Persons holding analogous post having experience in Cash & Accounts/Budget in the Central/State Govt departmentalized Accounting Organisation/Courts. (b) Diploma holders in computer operation and accounts shall be given preference. 2. In case of re-employment: With qualifications and experience similar to deputationists.
2.	Upper Division Clerk General Central Service Group 'C' Non Gazetted, Ministerial (Pay Band-1) Rs 5200-20200/- GP Rs 2400/- (Pre-revised) Pay Matrix Level – 4 (Rs 25500-81100/-)	07	1. In case of Deputation: Officials working under Central/State Government/Tribunal/Courts:- (i) Holding analogous post on regular basis; or (ii) L.D.C. or Data Entry Operator in the Pay Band-1 (Rs 5200-20200) plus Grade Pay Rs 1900 (Pre-revised)/Pay Matrix Level 2 of CCS (RP) Rules 2016 with eight years regular service in the grade. 2. In case of re-employment: With qualifications and experience similar to deputationists.

Sl. No	Name of Post in Pay Band	No of Posts	Eligibility Conditions
3.	<p>Stenographer Grade -II</p> <p>General Central Service Group 'C' Non Gazetted, Ministerial (Pay Band-1)</p> <p>Rs 5200-20200/- GP Rs 2400/- (Pre-revised)</p> <p>Pay Matrix Level – 4 (Rs 25500-81100/-)</p>	09	<p>1. In case of Deputation:</p> <p>Officials possessing the qualifications prescribed for direct recruitment and holding analogous post on regular basis in the Central/State Government/Tribunal/Courts.</p> <p>Education/Qualifications:</p> <p>(a) 12th pass or equivalent from a recognized Board or University.</p> <p>(b) Skill Test Norms – On computer.</p> <p>(i) <u>Dictation</u>: 10 minutes @80 words per minute. (ii) <u>Transcription</u> : 50 minutes (English), 65 minutes (Hindi).</p> <p>(c) Computer training course of at least six month duration.</p> <p>2. In case of re-employment:</p> <p>With qualifications and experience similar to deputationists.</p>
4.	<p>Lower Division Clerk-cum-Hindi Typist LDC)</p> <p>General Central Service Group 'C' Non Gazetted, Ministerial (Pay Band-1)</p> <p>Rs 5200-20200/- GP Rs 1900/- (Pre-revised)</p> <p>Pay Matrix Level – 2 (Rs 19900-63200/-)</p>	07	<p>1. In case of Deputation:</p> <p>Officials possessing the qualifications prescribed for direct recruitment and holding analogous posts on regular basis in the Central/State Government/Tribunal/Courts:-</p> <p>Essential</p> <p>(a) 12th class pass or equivalent qualification from a recognized Board or University.</p> <p>(b) A typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer (35 words per minute and 30 words per minute correspond to 10500 Key Depression per Hour/9000 Key Depression Per Hour on an average of 05 Key depressions for each word). (Time allowed – 10 Minutes).</p> <p>(c) Computer training courses of at least six months duration.</p> <p>Desirable: Graduate from a recognized University.</p> <p>2. In case of re-employment:</p> <p>With qualifications and experience similar to deputationists.</p>

Sl. No	Name of Post in Pay Band	No of Posts	Eligibility Conditions
5.	<p>Data Entry Operator</p> <p>General Central Service Group 'C' Non Gazetted, Non Ministerial (Pay Band-1)</p> <p>Rs 5200-20200/- GP Rs 1900/- (Pre-revised)</p> <p>Pay Matrix Level – 2 (Rs 19900-63200/-)</p>	01	<p>1. In case of Deputation:</p> <p>Officials possessing the qualifications prescribed for direct recruitment and holding analogous posts on regular basis in the Central/State Government/Tribunal/Courts:-</p> <p><u>Essential</u></p> <p>(a) 12th class pass or equivalent qualification from a recognized Institution or Board or equivalent and</p> <p>(b) Diploma or Certificate in Information Technology or Computer field; and</p> <p>(c) Knowledge of data entry or computer operation (should possess a speed of not less than 8000 Key Depressions per hour for data entry work).</p> <p>Desirable: Graduate from a recognized university.</p> <p>Note: The speed of 8000 Key Depressions per hour for data entry works is to be judge by conducting a speed test on the Electronic Data of Processing (EDP) Machine(s) by the Competent Authority.</p> <p>2. In case of re-employment:</p> <p>With qualifications and experience similar to deputationists.</p>
6.	<p>Library Attendant</p> <p>General Central Service Group 'C' Non Gazetted, Non Ministerial (Pay Band-1)</p> <p>Rs 5200-20200/- GP Rs 1800/- (Pre-revised)</p> <p>Pay Matrix Level – 1 (Rs 18000-56900/-)</p>	02	<p>1. In case of Deputation:</p> <p>Officials possessing the qualifications prescribed for direct recruitment and holding analogous posts on regular basis in the Central/State Government or Tribunals/Courts:-</p> <p><u>Essential</u></p> <p>(a) 10th standard pass or equivalent qualification of any recognized Board; and</p> <p>(b) Experience of working at least one year in a recognized or registered Library.</p> <p>2. In case of re-employment:</p> <p>With qualifications and experience similar to deputationists.</p>

2. The vacancies shown in this circular are tentative which may increase or decrease.

3. The pay & Allowances and other terms and conditions of the officer/official selected on deputation will be governed in accordance with DoP&T O.M No 6/8/2009-Estt. (Pay-II) dated 17.06.2010, O.M even number dated 22 April, 2016 and O.M. No 3/3/2016-Estt(Pay II) dated 01.05.2017 & as amended from time to time.

4. **Age Limit.**

(a) **Deputation.** The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date for receipt of applications.

(b) **Re-employment on contract basis.** The maximum age limit for the re-employment on contract basis is 64 years. The gross pension will be reduced from the pay fixed, in case of retirees after the age of 55 years.

5. **Please note that:-**

(a) Applications received after the last date will not be entertained and no correspondence in this regard will be entertained.

(b) Applications for deputation will have to be routed through their parent department.

(c) **Applications for one year on re-employment on contract basis** will only be considered from retired Central/State Govt./Court Staff/Tribunals.

6. The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, a deputationist in the Armed Forces Tribunal shall not be eligible for consideration for appointment by promotion channel.

7. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall not ordinarily exceed three years.

8. The application(s) in the prescribed Proforma (Annexure I) from eligible officers/officials who can be spared on deputation in the event of their selection may be forwarded by the Departments to the Registrar, Armed Forces Tribunal, Regional Bench, Chandigarh, near Tank TCP, Chandimandir, Haryana-134107 **latest by 16th April, 2018**, alongwith photo copies of the ACRs for the last five years and vigilance clearance certificate.

9. The applicant(s) for re-employment on contract basis may send their applications directly **by the aforesaid date** alongwith all the relevant documents duly attested in support of his/her date of birth, educational qualifications, retirement/discharge book, L.P.C, P.P.O and all other documents showing his/her fulfilling of eligibility criteria viz, requisite service/experience for the post applied for.

Sd/- x x x x x x

(V.K. Bawa)
Consultant (Registrar)

Enclosure: Annexure-1

Distribution:-

1. The Principal Registrar, Principal Bench, Armed Forces Tribunal, West Block-VIII, RK Puram, New Delhi-110066 - with request to upload the same in the website of the AFT.
2. The Registrar General, High Court of Punjab & Haryana, Chandigarh
3. The Registrar General, High Court of H.P., Shimla
4. The Registrar, Central Administrative Tribunal Chandigarh Bench, Sector - 17, Chandigarh
5. The Director, Army Placement Node, Chandimandir (Near Comd Hosp)
6. The Director, Punjab Ex-Servicemen Corporation, Sector 34, Chandigarh
7. The Director, Zila Sainik Board, Sector - 12, Panchkula (Haryana)
8. The Director, Zila Sainik Board, Sector - 20, Chandigarh

BIO-DATA PROFORMA

1. Post applied for :
2. Name (in capital letters) :
3. Whether belongs to SC/ST category :
4. Age and date of birth :
5. Present Pay Band with Grade Pay :
6. Present designation & Ministry/Department
alongwith date of appointment to the grade :
7. Post held substantively and date of regular
appointment in that Pay Band/Grade Pay :
8. Educational Qualification :
9. Training/Experience, if any :
10. Any other special qualification of experience :
11. Date of return from the last deputation, if any :
12. Residential Address :
13. Whether any Criminal/Civil case/inquiry
is pending :
14. Contact Number :
15. Any other information :

Signature :

Date :

Section/Place of posting :

Tele No

:

Controlling Officer