

Armed Forces Tribunal
Regional Bench
106 Bhagat Marg,
Old Chief Engr Office
Near Sadar Bazar
Jabalpur Cantt-482001

AFT/RB/JBP/Outsourcing/2017/529

08 May, 2017

**CORRIGENDUM FOR TENDER FOR OUTSOURCING
OF ESSENTIAL SERVICES**

1. Reference tender for outsourcing of essential services even number dated 19th April, 2017.

2. It is intimated that Para 1, 3 and 7(h) of tender for outsourcing of essential services under reference are substituted as under :-

"1 Armed Forces Tribunal, Regional Bench, Jabalpur is located at 106, Bhagat Marg, Old Chief Engineer's Office, near Sadar Bazar, Jabalpur Cantt-482001. The services of following personnel are required for security, maintenance and upkeep of Armed Forces Tribunal, its building and surrounding area:-

- (a) Chowkidar (Security) with Arms.
- (b) Chowkidar (Security) without Arms.
- (c) Safaiwala / Farrash / House Keeper.
- (d) Mali (Gardner).
- (e) Photocopier attendant.
- (f) Data Entry Operator

Terms and Conditions.

3. It is certified that Tenders are invited on two bids system for Complete Services as mentioned in para 1 above and accordingly wages rates be quoted for each category, separately with all details/breakdown on per day basis.

(a) **Chowkidar (Security) with Arms.**

- (i) 24 hours manning of one main gate with arms including Sunday. Other gate will be manned during working hours only.
- (ii) Night Patrolling of building and adjoining Area.

(b) **Chowkidar (Security) without Arms.**

- (i) Maintenance of IN/OUT Register at the main gate and second gate during working hours and non working hours.
- (ii) Organizing and managing security of Car Parks, Scooter Stand Advocate Room.
- (iii) Ensure surrounding area is free from cattle/dog nuisance.

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(iv) Ensure adequate fire fighting arrangements and equipments are kept at proper place and they are functional as per the instructions on the subject.

(c) **Safaiwala / Farrash (House Keeping).**

(i) Cleaning and maintenance of common and private toilets.

(ii) Cleaning and maintenance of all rooms, advocate room (Bar room) and main gate of the building as per the details given in succeeding paragraphs.

(iii) Cleaning and maintenance of surrounding area (Outside area) including car parks, scooter stand for parking of vehicles and back area.

(d) **Mali (Gardner).**

(i) Garden with flower beds in front of main building.

(ii) Maintenance of existing lawn and trees.

(iii) Potted plants will be maintained inside the rooms and outside (Outdoor as per laid down plan).

(iv) Maintenance of back side area of the building as per laid down plan.

(e) **Photocopier Attendant.** Individual must be experienced and have adequate knowledge of photocopier functioning and maintenance.

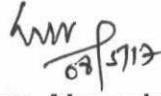
(f) **Data Entry Operator.** Individual must be diploma or certificate holder in information technology or computer operations (should possess a speed of not less than 8000 key depressions per hour for data entry work).

7. (h) **Financial Bids:-** In financial Bids, the bidder has to mention the rates of Wages of each category separately with all details / breakdown on PER DAY basis with their rates of service charges. Service charge should not be less than 2%. In case the service charge is less than 2% the tender will be rejected. The rate of minimum wages as declared by Govt. of India, Ministry of Labor & Employment will be taken in to account in following manner:-

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S.N.	Description	Category				Remarks
		Un-Skilled	Semi Skilled	Skilled/Clerical/Photocopier Attendant/Data Entry Operator	High Skilled	
1	Basic including VDA					
2	EPF					
3	ESIC					
4	Bonus					
5	Sub total (1 to 4)					
6	Service charge					
7	Total(5+6)					
8	Per day rate					

3. The other paras will remain same.


 (Saleem Ahmad Khan)
 Registrar