

Armed Forces Tribunal
Regional Bench
106 Bhagat Marg,
Old Chief Engr Office
Near Sadar Bazar
Jabalpur Cantt-482001

AFT/RB/JBP/Outsourcing/2017/529

08 May, 2017

**CORRIGENDUM FOR TENDER FOR OUTSOURCING
OF ESSENTIAL SERVICES**

1. Reference tender for outsourcing of essential services even number dated 19th April, 2017.

2. It is intimated that Para 1, 3 and 7(h) of tender for outsourcing of essential services under reference are substituted as under :-

"1 Armed Forces Tribunal, Regional Bench, Jabalpur is located at 106, Bhagat Marg, Old Chief Engineer's Office, near Sadar Bazar, Jabalpur Cantt-482001. The services of following personnel are required for security, maintenance and upkeep of Armed Forces Tribunal, its building and surrounding area:-

- (a) Chowkidar (Security) with Arms.
- (b) Chowkidar (Security) without Arms.
- (c) Safaiwala / Farrash / House Keeper.
- (d) Mali (Gardner).
- (e) Photocopier attendant.
- (f) Data Entry Operator

Terms and Conditions.

3. It is certified that Tenders are invited on two bids system for Complete Services as mentioned in para 1 above and accordingly wages rates be quoted for each category, separately with all details/breakdown on per day basis.

(a) **Chowkidar (Security) with Arms.**

- (i) 24 hours manning of one main gate with arms including Sunday. Other gate will be manned during working hours only.
- (ii) Night Patrolling of building and adjoining Area.

(b) **Chowkidar (Security) without Arms.**

- (i) Maintenance of IN/OUT Register at the main gate and second gate during working hours and non working hours.
- (ii) Organizing and managing security of Car Parks, Scooter Stand Advocate Room.
- (iii) Ensure surrounding area is free from cattle/dog nuisance.

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(iv) Ensure adequate fire fighting arrangements and equipments are kept at proper place and they are functional as per the instructions on the subject.

(c) **Safaiwala / Farrash (House Keeping).**

- (i) Cleaning and maintenance of common and private toilets.
- (ii) Cleaning and maintenance of all rooms, advocate room (Bar room) and main gate of the building as per the details given in succeeding paragraphs.
- (iii) Cleaning and maintenance of surrounding area (Outside area) including car parks, scooter stand for parking of vehicles and back area.

(d) **Mali (Gardner).**

- (i) Garden with flower beds in front of main building.
- (ii) Maintenance of existing lawn and trees.
- (iii) Potted plants will be maintained inside the rooms and outside (Outdoor as per laid down plan).
- (iv) Maintenance of back side area of the building as per laid down plan.

(e) **Photocopier Attendant.** Individual must be experienced and have adequate knowledge of photocopier functioning and maintenance.

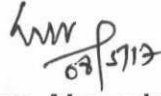
(f) **Data Entry Operator.** Individual must be diploma or certificate holder in information technology or computer operations (should possess a speed of not less than 8000 key depressions per hour for data entry work).

7. (h) **Financial Bids:-** In financial Bids, the bidder has to mention the rates of Wages of each category separately with all details / breakdown on PER DAY basis with their rates of service charges. Service charge should not be less than 2%. In case the service charge is less than 2% the tender will be rejected. The rate of minimum wages as declared by Govt. of India, Ministry of Labor & Employment will be taken in to account in following manner:-

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S.N.	Description	Category				Remarks
		Un-Skilled	Semi Skilled	Skilled/Clerical/Photocopier Attendant/Data Entry Operator	High Skilled	
1	Basic including VDA					
2	EPF					
3	ESIC					
4	Bonus					
5	Sub total (1 to 4)					
6	Service charge					
7	Total(5+6)					
8	Per day rate					

3. The other paras will remain same.


 (Saleem Ahmad Khan)
 Registrar