

**ARMED FORCES TRIBUNAL, REGIONAL BENCH, CHENNAI**

No. H.24012/AFTRBC/Admin/2019

Dated : 13<sup>th</sup> Aug 2019

**TENDER NOTIFICATION**

**Sub : Annual Maintenance Contract of Air Conditioners and Stabilizers in the  
Armed Forces Tribunal, Regional Bench, Chennai - Regarding**

1. Quotations are hereby invited from authorised Service Centres for awarding Annual Maintenance Contract (AMC) for the following Air Conditioners & Stabilizers available in the Armed Forces Tribunal Regional Bench, Chennai, which is functioning under the Ministry of Defence at No.1A Rudhra Road, (Old M.H Complex), St. Thomas Mount, Chennai - 600 016 :-

Ser No	Description	Quantity
(a)	Air Conditioner 1.5 Ton Make : Videocon)	11
(b)	Air Conditioner 2.0 Ton/1.5 Ton (Make : Samsung)	02
(c)	Air Conditioner AC 1.5 Ton/2.0 Ton (Make : LG)	05
(d)	Stabilizer 5 KVA (Make : Premier & Everest)	14

2. The terms and conditions are stipulated in a separate sheet enclosed as **Annexure-A**.

3. The bidders shall submit their most competitive **techno-commercial bids (both technical bid and commercial bid)** for AMC addressed to the **Registrar, Armed Forces Tribunal, Regional Bench, Chennai, No.1A Rudhra Road, (Old M.H Complex), St. Thomas Mount, Chennai-600 016** in a sealed cover with a superscription "**Quotation for AMC of Air Conditioners and Stabilizers**" so as to reach before **5.30 P.M. on 30<sup>th</sup> Aug 2019**. Quotation, if any, received after the due date will be rejected. The quotation once submitted is final and no negotiation will be entertained.



(Padma T)  
Registrar  
Armed Forces Tribunal,  
Regional Bench, Chennai

**Encls : (Annexure-I )**

TERMS AND CONDITIONS FOR ANNUAL MAINTENANCE CONTRACT

1. The Annual Maintenance Contract will be awarded to the successful authorized dealer found to be the most suitable for maintenance of Air Conditioners and Stabilizers which is the property of the Government of India subject to the acceptance of the following terms and conditions.

(a) The contractor shall physically inspect the Air Conditioners and Stabilizers to be covered under AMC and submit detailed report of equipment before taking charge and commencement of AMC. While doing so, the contractor shall inform any malfunction and also any parts to be replaced for the smooth functioning of the Air Conditioner and Stabilizer.

(b) The validity of the AMC will be for **one year** which will be mentioned in the agreement. Contractor shall not either sub contract or assign the maintenance jobs or the subject matter of contract to any outside agency including their franchise. The contractor shall furnish the following details immediately after acceptance of tender :-

- (i) Registration particulars of the firm.
- (ii) PAN No of the firm.
- (iii) No of employees employed with the firm.
- (iv) EPF/ESI No of firm as well their employees.
- (v) Bank A/c alongwith IFSC code.
- (vi) GST No.

(c) By signing the contract agreement, the contractor is deemed to have undertaken that the technicians are employed by his firm and are no way connected with AFT Regional Bench, Chennai and that the contractor undertake to pay minimum fair wages to his employees as notified by Govt of India. Contractor shall employ only Indian Nationals and his staff shall carry ID card and Aadhaar Card and shall enter these particulars whenever they enter AFT Regional Bench, Chennai. Premises.

(d) The AMC contractor shall replace original accessories, components/parts and of equivalent or advanced make from reputed original equipments manufacturers in lieu of unserviceable / obsolete components to provide satisfactory performance. Used or repaired spare parts should not be replaced. Spares shall be procured from Authorised dealers of Original Equipment Manufactures only. Payment will be made on production of original vouchers. Total cost of spares to be placed shall not exceed 50% of the cost of new air conditioners. Contractor shall stand guarantee for spares replaced for a period of six months from the date of replacement.

(e) If any spare parts of ACs and Stabilizers are required to be taken out of office for repairing, the contractor will be responsible for transportation of the defective parts and returned to this Tribunal duly repaired within a period of five days. Gate pass and issue voucher shall be obtained.

(f) This contract extends only to problems arising out of normal functioning of equipment and the contract does not cover spares cost, arising out of damages caused due to fire, theft, riots, accidents, earthquakes, storm and other natural calamities.

(g) Maximum acceptable downtime will be 12 days per year. However, it is desirable that the call is attended within 24 hrs of lodging of the complaint.

(h) The AMC Contractor will keep record of AC & Stabilizers failure including the nature of failure, date and time of booking the complaint, date and time of repair and the total down time. This record will be signed by the Contractor and the authorized representative from this Tribunal. Format for keeping this record will be as per **Annexure-B**. This can be done through complaint register.

(i) At the end of the AMC, the contractor shall handover the complete ACs and Stabilizers to this Tribunal in good working condition.

(j) For all the equipments maximum acceptable downtime will be three working days excluding holidays. However, it is desirable that the call is attended within 24 hrs of lodging of the complaint. The penalty for completing the calls after the schedule time is given in **Annexure-C**.

(k) The bills for AMC will have to be submitted in duplicate at the **end of each quarter**. The payment will be made quarterly after the submission of the bill and down time statements. The penalty will be deducted as per the conditions above.

(l) All the maintenance calls will be registered with the nearest office of the contractor by Telephone/email etc. The successful contractor should provide the Address, Telephone No. Fax No. e-mail id etc, so that complaint can be registered immediately. The contractor will submit the call service slips which will be signed by both the parties.

(m) Experience in maintenance of ACs & Stabilizers by way of AMC or long term contract with Govt. Departments (indicate the names of the Departments and years of dealing with those Departments and attach copies of contract orders placed on the Firm) shall be furnished.

(n) Contractor shall not subcontract the AMC to any outside agency including their franchise.

2. **Scope of Work.** The air conditioners and stabilizers installed in this Tribunal during Oct 2010 and model and is very old. Therefore, the following essential service to be carried out :-

- (a) Gas Filling.
- (b) Checking of Gas Leakage and welding.
- (c) Outer and Inner Unit servicing.
- (d) Repair and replacement of essentially defective parts in case of not functioning.
- (e) Repair and replacement of parts in case the stabilizer is not functioning

3. **Annual Maintenance Contract (AMC) Clause.** The following AMC clause will form part of the contract :-

(a) The contractor should provide comprehensive AMC for a period of one year. The AMC services should cover the repair and maintenance of all the AC and stabilizers. The AMC services should be provided in two distinct ways :-

(i) **Preventive Maintenance Service.** The contractor shall provide a minimum of twelve Preventive Maintenance Service visits during a year (at least once in a month) to the operating base to carry out functional checkups and minor adjustments/ tuning as may be required.

